

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS**  
**Minutes of February 25, 2021 Board Meeting**  
**By Videoconference/Telephone Call During Disaster Due to COVID-19**  
Centennial Towers, 505 E. Huntland Dr., Ste. 350  
Austin, TX 78752  
9:00 a.m. until completion of business

<b><u>AGENDA ITEMS</u></b>	<b><u>DESCRIPTIONS</u></b>																
	Mr. Glenn Garry (Communications Manager) welcomed the audience to the third online TBAE board meeting and provided general information on how the meeting by videoconference would be conducted.																
<b>1A. Call to Order</b>	Ms. Dockery called the meeting to order at 9:02 a.m.																
<b>1B. Roll Call</b>	<p>Ms. Smith called the roll.</p> <p>The following Board members acknowledged their presence for the meeting:</p> <table> <tr> <td>Debra Dockery</td><td>Chair, Architect Member</td></tr> <tr> <td>Joyce J. Smith</td><td>Secretary/Treasurer, Public Member</td></tr> <tr> <td>Jennifer Walker</td><td>Architect Member</td></tr> <tr> <td>Darren L. James</td><td>Architect Member</td></tr> <tr> <td>Tim A. Bargainer</td><td>Landscape Architect Member</td></tr> <tr> <td>Rosa G. Salazar</td><td>Registered Interior Designer Member</td></tr> <tr> <td>Fernando Trevino</td><td>Public Member</td></tr> <tr> <td>Chase Bearden</td><td>Public Member</td></tr> </table>	Debra Dockery	Chair, Architect Member	Joyce J. Smith	Secretary/Treasurer, Public Member	Jennifer Walker	Architect Member	Darren L. James	Architect Member	Tim A. Bargainer	Landscape Architect Member	Rosa G. Salazar	Registered Interior Designer Member	Fernando Trevino	Public Member	Chase Bearden	Public Member
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Rosa G. Salazar	Registered Interior Designer Member																
Fernando Trevino	Public Member																
Chase Bearden	Public Member																
<b>1C. Excused and Unexcused Absences</b>	<p>Bob Wetmore</p> <p>A MOTION WAS MADE AND SECONDED (Bargainer/Bearden) TO EXCUSE BOB WETMORE'S ABSENCE.</p> <p>Ms. Hildebrand called on the following members and recorded the vote as follows:</p> <p>Debra Dockery – Approved  Joyce Smith – Approved  Jennifer Walker – Approved  Chase Bearden – Approved  Rosa Salazar – Approved  Fernando Trevino – Approved  Darren James – Approved  Tim Bargainer -- Approved</p> <p>THE MOTION PASSED UNANIMOUSLY.</p>																

<b>1D. Determination of a Quorum</b>	A quorum was present.
<b>1E. Recognition of Guests</b>	Mr. Garry acknowledged the following individuals in attendance: Becky Walker of Texas Society of Architects; Chris Smith, Representative from Governor Abbott's office; Mike Armstrong and Josh Batkin from NCARB; Steve Cano (Architect Registrant); John Puhr (Architect Registrant); and Donna Vining of the Texas Association for Interior Design. The following members of TBAE staff were present: Jack Stamps, Managing Investigator; Lance Brenton, General Counsel; Julio Martinez, Information Security Administrator; Dale Dornfeld, IT Manager; Mike Alvarado, Registration Manager; Danielle Lerma, Registration Records Coordinator; and Katherine Crain, Legal Assistant.
<b>1F. Chair's Opening Remarks</b>	<p>Ms. Dockery welcomed Board members, the audience and TBAE staff. She began by addressing the arctic tsunami that debilitated Texas the previous week. She noted that an architect friend of hers commented that she would never again question her structural engineer about applying snow loads to a building design in San Antonio. Ms. Dockery stated that this is a reminder that building codes address the known extremes, and that each record-setting event causes re-evaluation in the next cycle of updates. For example, a risk analysis of burying water pipes deeper into the ground may not yield a rational benefit until the event is no longer a once in a lifetime occurrence. Ms. Dockery emphasized that building codes are the minimum standard applied to buildings. As she frantically manually-wrapped the 17 individual hose bibs and searched for long-lost and probably inoperable shutoff valves, she admonished herself to take advice she gives to clients – it is often advisable to exceed minimum building code requirements. She stated that there will undoubtedly be code updates, municipal ordinances and legislative actions in response to the recent tragedy, just as design responses are being debated in response to the pandemic and school safety, other recent disasters. TBAE registrants will need to stay updated on forthcoming changes, and TBAE and its collateral partners will endeavor to keep our registrants informed.</p> <p>Finally, Ms. Dockery addressed the procedures to be used during the online board meeting.</p>
<b>1G. Public Comments</b>	<p>Ms. Dockery outlined the procedure for a member of the public to provide comment to the Board and opened the meeting for public comment.</p> <p>Mr. Garry stated that Donna Vining of the Texas Association for Interior Design would like to make a comment.</p> <p>Ms. Vining addressed the Board and provided a comment regarding Agenda Item 6. Ms. Vining, a continuing education provider, suggested that the</p>

	<p>proposed rule be amended to require registrants to pass a content examination prior to receiving a certificate of completion for a CE course offered virtually. She stated that this procedure would help to ensure that attendees were present and learning from the course. Ms. Vining had implemented this procedure for her own courses and referred to preexisting guidance published by the agency that stated online or similar courses could be considered structured if the course contained an independently graded exam.</p> <p>Ms. Dockery thanked Ms. Vining for her comments and said that she will bring the matter to the attention of the Executive Director and General Counsel.</p> <p>Mr. Garry stated that Steve Cano wanted to make a comment regarding his disciplinary case. However, Mr. Cano had technical difficulties, so he opted to send an email to the General Counsel to read during the presentations on the enforcement cases.</p>
<p><b>2.</b> <b>Approval of November 19, 2020 Board Meeting Minutes</b></p>	<p>A MOTION WAS MADE AND SECONDED (Smith/Walker) TO APPROVE THE NOVEMBER 19, 2020 BOARD MEETING MINUTES.</p> <p>Ms. Hildebrand requested roll call from the Board members on the vote and received the following responses:</p> <p>Debra Dockery – Approved  Joyce Smith – Approved  Jennifer Walker – Approved  Chase Bearden – Approved  Rosa Salazar – Approved  Fernando Trevino – Approved  James Darren – Approved  Tim Bargainer – Approved</p> <p>THE MOTION PASSED UNANIMOUSLY.</p>
<p><b>3.</b> <b>Executive Director's Report</b></p> <p><b>A.</b> <b>Summary of Executive Accomplishments</b></p>	<p>Ms. Dockery invited Ms. Hildebrand to deliver the Executive Director's report.</p> <p>Ms. Hildebrand reported that the agency had recently hired Danielle Lerma as a License Specialist to work in the Registration Department. Ms. Hildebrand provided an introduction of Ms. Lerma and noted how happy she was to have her on staff.</p> <p>Ms. Hildebrand reported on recent presentations by Mike Alvarado, the agency's Registration Manager. One presentation in December, which was provided in English and Spanish, focused on international architects and how to apply for licensure. Ms. Hildebrand noted her satisfaction with the quality of the presentations, as well as the high numbers of attendees.</p>

<p>B. Operating Budget/Scholarship Fund: Presentation on 1<sup>st</sup> Quarter FY 2021 Expenditures/Revenue</p>	<p>Ms. Hildebrand referred the Board to her report beginning on page 22 in the board materials, summarized that report, and invited any questions from the Board.</p> <p>Ms. Dockery noted that it was quite an impressive list of meetings and accomplishments and asked if there were any questions.</p> <p>Ms. Hildebrand directed the Board to page 24 and 25 for reports on the budget and scholarship fund, summarized the information, provided specific background on the line items, and invited any questions or comments from the Board.</p> <p>Ms. Salazar asked Ms. Hildebrand to provide more information regarding the SWCAP payment, whether that would be a recurring yearly payment in the same amount?</p> <p>Ms. Hildebrand expanded on her earlier remarks relating to SWCAP, which included background information on SWCAP and how the number is computed. She noted that, as an agency that previously paid for office space with the Texas Facilities Commission, SWCAP and rent was presented to TBAE as one amount. Additionally, portions of the SWCAP payment include costs, other than rent, that TFC and the Comptroller incur in connection with leasing office space. These amounts are then passed on to the leasing agencies. After TBAE moved into private office space, staff believed the agency would see an immediate drop in the SWCAP payment, because it would no longer be paying costs incidental to leasing space. However, staff later learned that SWCAP is calculated based on the previous two years. So, for FY 21 and FY 22, the agency will be paying for costs previously incurred in FY19 and FY20. Therefore, the agency's budgeted amount for SWCAP in FY21 was low, and TBAE would exceed the budget item in actual expenditures.</p> <p>Moving forward, Ms. Hildebrand noted that the agency would continue to pay SWCAP, that it would be at the previous level for another year, but that it would then drop down to a lower level (about \$15,000 or less), because the agency would no longer be renting office space. She said that it was disappointing TBAE would continue paying the higher number for another year, but that it was correct and there was nothing that could be done about it.</p> <p>Ms. Salazar asked about the new office space, and asked whether Ms. Hildebrand could foresee any needs to improve the space?</p> <p>Ms. Hildebrand noted that, with many staff working from home, it was too early to tell what the specific needs would be. However, she noted that the</p>
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	<p>new space included more desks in a smaller space, and for that reason she could foresee a possible need for solutions to reduce noise. However, she would wait until in-office staffing had increased to evaluate this need, if any.</p> <p>Ms. Smith referred back to the budget shortfall for SWCAP, and asked whether the agency should prepare a revised budget to reflect the actual SWCAP costs?</p> <p>Ms. Hildebrand stated that staff could prepare that revised budget, and asked Ms. Dockery whether a revised budget should be included on the next Board agenda.</p> <p>Ms. Dockery asked that a revised budget be placed on the next agenda since the SWCAP issue would impact this year's budget, as well as next year's budget.</p>
<p><b>4.</b></p> <p><b>Report from National Council of Architectural Registration Boards</b></p>	<p>Michael J. Armstrong, CEO of the National Council of Architectural Registration Boards (NCARB), provided a presentation to the Board regarding the current state of affairs at NCARB. Mr. Armstrong updated the Board on many items, including the current financial condition of NCARB, NCARB's response to the pandemic, and ongoing taskforce and committee work regarding various topics, such as incidental practice and responsible control.</p> <p>Mr. Armstrong also updated the Board on the current state of the Architect Registration Examination, including the move to remote proctoring and changes to the exam to make remote proctoring possible, such as the elimination of scratch paper and adoption of the digital whiteboard, which resulted in dissatisfaction by some examinees. Mr. Armstrong addressed NCARB's response to these concerns and also NCARB's response to some users experiencing technical issues during exam administration.</p> <p>Mr. Armstrong discussed on ongoing effort with the National Organization of Minority Architects to survey the issue of people of color dropping off the licensure path. Mr. Armstrong discussed the early responses, analysis, and results of the survey effort. He also previewed future efforts to review the examination, education, firm culture, and overall perceived impediments regarding diversifying the practice community. Additionally, Mr. Armstrong noted that external consultants had been hired to lead NCARB through a fairness in licensure study regarding the design and delivery of the AXP and ARE to make sure there is no unconscious bias in how these programs are delivered.</p> <p>Mr. Armstrong updated the Board on plans for the upcoming NCARB annual meeting and the consideration of resolutions at the meeting. This included a resolution to sunset a prior resolution opposing licensure for interior designers.</p>

	<p>Ms. Salazar asked Mr. Armstrong to expand on sunseting the resolution regarding interior design.</p> <p>Mr. Armstrong described the initial resolution, adopted twenty years ago by the NCARB board of Directors, to oppose efforts by interior designers to become licensed. Mr. Armstrong stated that NCARB did not follow up and act on that resolution even though many efforts have been proposed and adopted in states to enable licensing of interior designers during that time. Rather, NCARB has been in conversation with the Council on Interior Design Quality on ways to work together. Mr. Armstrong stated that, because many of NCARB's member state Board regulate interior designers and have interior designers on their Boards, the old resolution reflects a different time and a different way of thinking that is not indicative of where NCARB is today. Therefore, keeping the old resolution on the books sends a wrong signal.</p> <p>Mr. Bearden thanked NCARB for the role they play in educating public members and he encouraged TBAE's public members to continue to volunteer for NCARB and attend NCARB meetings.</p> <p>Ms. Smith thanked Mr. Armstrong and Mr. Batkin for attending the meeting, as well as providing training to public members. She asked for an update on the recent report issued by the Alliance for Responsible Professional Licensing (ARPL).</p> <p>Mr. Armstrong provided a description of the purpose of ARPL. Mr. Batkin provided a history of past efforts by ARPL, including the collection of public polling on professional licensing as well as a white paper on universal licensure. Mr. Batkin stated that the most recent effort, to which Ms. Smith referred, was a report issued by Oxford Economics, a global firm that does research in a number of public policy areas. The report found that licensure does have a disproportionate impact on minorities but that it is a positive impact – specifically that licensing benefits everyone, but that it increases hourly wages especially for underrepresented groups and narrows the existing wage gap. Additionally, Mr. Batkin stated that the study found that licensure does not diminish mobility, and that a one-size-fits-all approach relating to licensure does not work.</p> <p>Ms. Dockery thanked the NCARB representatives for their presentation and stated that the Board would turn their attention to agenda item number 9 before taking a break.</p>
<p><b>9.</b> <b>Board Officers Election</b></p>	<p>Ms. Dockery announced that she would take nominations for Vice Chair. Ms. Walker nominated Rosa Salazar for Vice Chair and Ms. Smith seconded the nomination. Ms. Dockery closed the nominations for Vice Chair.</p>

	<p>Ms. Dockery asked for nominations for Secretary/Treasurer. Ms. Smith nominated Fernando Trevino for Secretary/Treasurer. Ms. Dockery closed the nominations for Secretary/Treasurer.</p> <p>Ms. Hildebrand took roll call for the nomination of Rosa Salazar as Vice Chair and the following members voted as follows:</p> <p>Debra Dockery – Ay  Joyce Smith – Ay  Jennifer Walker – Ay  Chase Bearden – Ay  Rosa Salazar – Ay  Fernando Trevino – Ay  Darren James -- Ay  Tim Bargainer – Ay</p> <p>Ms. Dockery stated that Rosa Salazar would serve as the next Vice Chair of the Board.</p> <p>Ms. Hildebrand took roll call for the nomination of Fernando Trevino as Secretary/Treasurer and the following members voted as follows:</p> <p>Debra Dockery – Ay  Joyce Smith – Ay  Jennifer Walker – Ay  Chase Bearden – Ay  Rosa Salazar – Ay  Fernando Trevino – Ay  Darren James -- Ay  Tim Bargainer – Ay</p> <p>Ms. Dockery stated that Fernando Trevino would serve as the next Secretary/Treasurer of the Board.</p> <p>Ms. Dockery thanked Bob Wetmore and Joyce Smith for their previous service and congratulated Ms. Salazar and Mr. Trevino on their new roles.</p> <p>The Board took a break at 10:23 a.m.</p>
<p><b>6. Proposed Rules for Adoption</b></p> <p>Repeal and Replacement of 22 Tex. Admin. Code 1.69, 3.69, and 5.79, and Amendments to 1.232, 3.232, and 5.242.</p>	<p>The Board reconvened at 10:35 a.m. The Board moved to Agenda Item 5, but due to technical difficulties experienced by Ms. Best, Ms. Dockery invited Mr. Brenton to present Agenda Item 6.</p> <p>Mr. Brenton referred the Board to the summary and associated Board materials for this rulemaking action, which began on page 44. He summarized those materials, addressed Ms. Vining’s comment, provided staff’s recommendation, and invited any questions or comments from the Board.</p>

Ms. Dockery requested a motion from the Board.

A MOTION WAS MADE AND SECONDED (Bargainer/Smith) TO APPROVE THE REPEAL AND REPLACEMENT OF 22 TEX. ADMIN. CODE §§ 1.69, 3.69, AND 5.79, AND PROPOSED AMENDMENTS TO §§ 1.232, 3.232 AND 5.242, FOR FINAL ADOPTION.

Ms. Salazar asked if the Board should consider Ms. Vining's comment before they vote. She was curious to see what the other members thought about this issue.

Ms. Dockery mentioned that live presentations do not require exams. The rule, as proposed, enables the provider to decide what is appropriate to demonstrate attendance. She was in favor of leaving it up to the provider on how to determine whether the attendee was present at a CE course.

Ms. Salazar asked whether the current rule requires an exam.

Mr. Brenton stated that there was no rule in place for the requirement of an exam. However, after Ms. Vining's comment, he consulted with Mr. Alvarado, who confirmed that the website includes guidance indicating that an online course could be considered structured course credit if it contains an independently graded exam. Mr. Brenton noted that this guidance was not included in the draft rule, which would instead give flexibility to the course provider on how to determine a registrant was present at the online course. He suggested that the Board could adopt the rule as proposed and give staff direction to investigate the issue further.

Ms. Salazar suggested it would be wise to adopt rules that would ensure that virtual attendees were actually present and absorbing the course content.

Mr. Bargainer stated that most of the CEUs he has done have exam requirements and he thought the Board should consider it. Mr. Bargainer suggested the Board could adopt the motion, study the issue and return with recommendations at a later meeting.

Ms. Dockery pointed out that there was no guarantee that an attendee was not asleep during an in-person presentation and agreed that the Board could adopt the rule as written and direct staff to review the exam requirement and present the issue at a later date.

Ms. Hildebrand called roll and the following Board members approved the motion:

Debra Dockery – Approved  
Joyce Smith – Approved



	<p>Jennifer Walker – Approved  Chase Bearden – Approved  Rosa Salazar – Approved  Fernando Trevino – Approved  James Darren – Approved  Tim Bargainer – Approved</p> <p>THE MOTION PASSED UNANIMOUSLY.</p> <p>Ms. Hildebrand asked whether the Chair wanted her to refer any additional findings to the Rules Committee or the Board. Ms. Dockery confirmed that she would like for Ms. Hildebrand to present the issue to the Rules Committee first and then to the Board.</p>
<p><b>7.  Quadrennial Review of  Agency Rules Pursuant  to Government Code  Sec. 2001.039 and  Submission of Rules to  Governor’s Office  Regulatory Compliance  Division</b></p>	<p>Ms. Dockery asked Mr. Brenton to continue and present Agenda Item 7.</p> <p>Mr. Brenton explained that this item is related to giving the public notice of the agency’s quadrennial rule review, which would determine whether each of the Board’s existing rules should be re-adopted, repealed, or amended. Mr. Brenton provided background information on the statutory requirements and processes for reviewing the agency’s rules in this manner. He also informed the Board of the newly adopted requirement to provide the Governor’s Regulatory Compliance Division (RCD) with an opportunity, during the quadrennial rule review, to review rules that impact market competition. He stated that staff had identified rules that fall under this requirement, and that these rules would be submitted to the RCD after the rule review was officially commenced following publication in the Texas Register. He concluded by stating that the Board could look forward to the June meeting when staff proposes re-adoption and any relevant amendments identified by staff or the RCD.</p>
<p><b>8.  Enforcement Cases  Review and possibly  adopt ED’s  recommendation in  the following  enforcement cases:</b></p>	<p>Ms. Dockery asked Mr. Brenton to present the disciplinary cases.</p>
<p><b>8A.  Registrant/Non-  Registrant Cases:</b></p>	<p><b>Cano, Steve Allen (#015-21A)</b></p> <p>Ms. Dockery asked whether the registrant was available to make his comment. Board staff again attempted to contact Mr. Cano without success. Mr. Brenton stated that he had received an email from Mr. Cano, which he would read into the record.</p> <p>Mr. Brenton directed the Board to the written materials for this case beginning on page 81 and provided a summary of the case as well as staff’s recommendation.</p>

Additionally, Mr. Brenton read the following emailed statement from Mr. Cano into the record:

"Thank you for your call. I will be brief as I can.

Feb. 2019          Joined EYP

June 2020          Terminated

Currently unemployed and recently retired. Receiving Social Security.

In my defense, even though I understand this is no guarantee of reconsideration of penalty, I relied on protocols and procedures in the firm to follow up on project documentation once projects were issued for distribution (State and local entities). It was a reasonable process contingent of timely participation of all architects and Admin. Assistants. I relied on this process and unfortunately not all participants realized this importance. I know I am the one responsible for seeing the process through and I realize the negligence on my part; all I offer is reconsideration of the amount of the penalty taking into consideration my current status. I can explain further should the opportunity warrant itself."

Mr. Brenton explained that Mr. Cano did sign a Report and Notice of Violation for a standard administrative penalty of \$1,000, which is consistent with agency precedent.

Ms. Dockery asked for a motion from the Board.

A MOTION WAS MADE AND SECONDED (Bargainer/Bearden) TO ENTER AN ORDER WHICH ADOPTS THE FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ADMINISTRATIVE PENALTY OF \$1,000 SET FORTH IN THE REPORT AND NOTICE OF VIOLATION DATED DECEMBER 21, 2020.

Mr. Bearden asked whether staff could offer a payment plan to Mr. Cano to pay the administrative penalty.

Mr. Brenton confirmed that was a possibility.

Ms. Hildebrand requested roll call from the Board members on the vote and received the following responses:

Debra Dockery – Approved

Joyce Smith – Approved

Jennifer Walker – Approved

Chase Bearden – Approved

Rosa Salazar – Approved

Fernando Trevino – Left the call

Darren James – Approved

Tim Bargainer -- Approved

	<p>THE MOTION PASSED UNANIMOUSLY.</p> <p><b>Puhr, John J. (#118-20A)</b> Mr. Brenton directed the Board to the written materials for this case beginning on page 82 and provided a summary of the case as well as staff's recommendation.</p> <p>A MOTION WAS MADE AND SECONDED (Bearden/James) TO ENTER AN ORDER WHICH ADOPTS THE FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ADMINISTRATIVE PENALTY OF \$3,000 AS SET FORTH IN THE REVISED REPORT AND NOTICE OF VIOLATION DATED JANUARY 28, 2021.</p> <p>Ms. Hildebrand requested roll call from the Board members on the vote and received the following responses:</p> <p>Debra Dockery – Approved Joyce Smith – Approved Jennifer Walker – Approved Chase Bearden – Approved Rosa Salazar – Approved Fernando Trevino – Left the call – excused absence Darren James – Approved Tim Bargainer -- Approved</p> <p>THE MOTION PASSED UNANIMOUSLY.</p>
<p><b>8B.</b> <b>Continuing Education Cases:</b></p>	<p><b>Grassle, Robert Craig (#047-21)</b> Mr. Brenton directed the Board to the written materials for this case beginning on page 85 and provided a summary of the case as well as staff's recommendation.</p> <p>A MOTION WAS MADE AND SECONDED (Bargainer/Bearden) TO ENTER AN ORDER WHICH ADOPTS THE FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ADMINISTRATIVE PENALTY OF \$2,000 AS SET FORTH IN THE REPORT AND NOTICE OF VIOLATION DATED DECEMBER 21, 2020.</p> <p>Ms. Hildebrand requested roll call from the Board members on the vote and received the following responses:</p> <p>Debra Dockery – Approved Joyce Smith – Approved Jennifer Walker – Approved Chase Bearden – Approved Rosa Salazar – Approved Fernando Trevino – Left the call (excused absence) Darren James -- Approved</p>

	<p>Tim Bargainer -- Approved</p> <p>THE MOTION PASSED UNANIMOUSLY.</p>
<p><b>5.</b> <b>Board Member Learning and Envisioning</b></p> <p>Operations Division Overview</p>	<p>Ms. Dockery brought up Agenda Item 5 and asked Ms. Best to provide her report to the Board.</p> <p>Ms. Best referred the Board to her report beginning on page 28 in the board materials, summarized that report and invited any questions from the Board.</p> <p>Ms. Dockery thanked Ms. Best for an excellent presentation. Ms. Smith shared her appreciation for Ms. Best as well as Ms. Salazar and Mr. Bearden.</p>
<p><b>10.</b> <b>Legislative Committee Update</b></p>	<p>Ms. Dockery noted Mr. Wetmore's absence and asked Ms. Hildebrand to provide the Legislative Committee update.</p> <p>Ms. Hildebrand noted that staff had met with TXA and ASLA before the session began to discuss legislative issues. She also noted that staff meets with TAID and Donna Vining on an ongoing basis to address any such issues.</p> <p>Ms. Hildebrand discussed the early stages of the ongoing session. While there were many bills that impacted state agencies generally, no bills had been filed that impacted TBAE or its enabling legislation specifically. She noted that staff would keep the Board apprised of legislative developments and asked the Board to email Glenn Garry or herself if they had any questions about a specific bill.</p>
<p><b>11.</b> <b>Reports on Board National Regulatory Boards and Board Member and Staff Committee Service</b></p>	<p>Ms. Hildebrand referred to Mr. Armstrong's presentation for the update on NCARB. Additionally, she provided a report on her recent attendance at the CLARB regional meeting, which included discussion of the experience requirement for landscape architects and the possibility of national consensus on that requirement. Next, she provided an update about CIDQ and mentioned that CIDQ had published informative videos addressing interior design and why registration is important in that field. She recommended that the Board members review those videos.</p> <p>Next, Ms. Hildebrand reported her participation on the NCARB Incidental Practice Task Force, which includes representation from other professions. She stated that the taskforce would be issuing a report, and that part of that report would include a statement regarding the importance that the professions work together collaboratively and that regulatory boards do the same.</p>

	<p>Ms. Hildebrand next provided an update regarding her participation on CLARB's Leadership Advisory committee, which is the nominating committee for CLARB. She said it had been very interesting but a lot of work which consisted of many interviews. She noted that the focus had been on diversity of representation and noted that CLARB allowed participation by individuals who were not state Board members, which helped in that effort.</p> <p>Ms. Smith shared her experience on the interiors taskforce, which was focused on legislative changes to the interior design profession and how that interfaced with the architectural profession. She noted that the committee included participation by CIDQ and NCARB and included a joint charge with the incidental practice committee. She said it had been a worthwhile experience and she is happy to be able to provide input from the public perspective.</p> <p>Ms. Salazar addressed her service on the CIDQ IDEP and ACE taskforce. This taskforce is focused on the Interior Design Experience Program, which was created as a way for candidates to get experience toward the examination and licensure requirement. However, the program was not utilized as much as intended, so the taskforce was convened to analyze and determine why that was the case and how it could be revamped and whether it should continue. The determination was to try and improve the program. Phase two, which will begin now, is the Analysis of Candidate Experience taskforce, which will look at areas of improvement to determine what is working and what is not to ensure that the program is being used by candidates. She noted that membership includes U.S. and Canadian representatives. She is looking forward to participation as this effort gets under way.</p> <p>Ms. Dockery updated the Board on her service with NCARB's Certification Alternative Review Team (or CART), which is a program that offers a pathway to NCARB certification and reciprocity for architects who have a license in a jurisdiction but no professional degree. She described the process to review work credentials to determine how an applicant is able to make up for educational deficiencies with work experience, which is a time-intensive process for members of the team but important to increase accessibility of the profession.</p> <p>Ms. Dockery also updated the Board on her participation in the Responsible Control Task Force Committee at NCARB. She said the committee was hard at work with a lot of good discussion, but certainly no resolution on what the definition of responsible control should be. She did not think the issue would be decided prior to the annual meeting in June, but that she looked forward to future discussions.</p> <p>Ms. Dockery thanked the other Board members for their service on national committees. She said NCARB would be sending a call for new volunteers in March. She encouraged the Board members to volunteer for</p>
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	<p>this work, as it was not only personally satisfying but also important for Texas to continue to have a strong voice nationally.</p>
<p><b>12.</b> <b>Report on Conferences and Meetings</b></p> <p>New Board Member Orientation – Sep. 24</p> <p>NCARB Committee Summit – Dec. 4-5</p>	<p>Ms. Dockery shared her experiences at the Committee Summit, in which the Responsible Charge Task Force met jointly with the Futures Task Force which had looked at that topic as well, along with other topics relating to the future of practice. She said it was interesting but difficult to have spontaneous communication while meeting virtually. She emphasized the need for a skilled host to keep the discussion open and ongoing with all participants.</p>
<p><b>13.</b> <b>Report on Upcoming Conferences and Meetings</b></p> <p><b>A.</b> NCARB Regional Summit – March 4-5</p> <p><b>B.</b> Texas ASLA Conference – April 28, Galveston</p> <p><b>C.</b> Personal Financial Statement Filing Deadline – <b>April 30</b></p> <p><b>D.</b> NCARB Special Meeting – May 12-14</p> <p><b>E.</b> NCARB Annual Business Meeting – June 23-15</p>	<p>Ms. Dockery noted the dates of upcoming meetings and said she would attend the NCARB Regional Summit and the Annual Meeting in June which she was looking forward to.</p>
<p><b>14.</b> <b>Board Member Comments/Future Agenda Items</b></p>	<p>Ms. Dockery asked if the Board members had any comments or suggestions on future agenda items. No comments or suggestions were submitted.</p>
<p><b>15.</b> <b>Upcoming Board Meetings</b></p>	<p>Ms. Dockery presented the following dates scheduled for future Board meetings in 2021.</p> <p>Tuesday, June 22, 2021 Thursday, August 26, 2021 Tuesday, November 16, 2021</p>

<b>16.</b> <b>Adjournment</b>	Ms. Dockery thanked the Board members for their service.  THE MEETING WAS ADJOURNED AT 12:03 P.M.
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APPROVED BY THE BOARD:

  
DEBRA J. DOCKERY, FAIA  
Chair, TEXAS BOARD OF ARCHITECTURAL EXAMINERS